

## Understanding data protection

The importance of schools and academies complying with the Data Protection Act (DPA) is greater than ever. All education providers store and process significant volumes of data and information and need to be aware how they should retain, manage and share such information. The numerous examples of the threats posed by mishandling of personal information, including data loss, fraud and exploitation has recently led to the introduction of potentially hefty penalties of up to £500,000 for infringements of the DPA.

## Our offer

Browne Jacobson has a vast range of experience advising public bodies, particularly in the education sector, on the sensitive strategic and operational issues arising from the DPA. Our **Information Compliance Audit** is a rigorous one day on-site audit carried out by a member of our team for a fixed fee of £1,950 plus VAT.

Your Information Compliance Audit would include:

- pre-audit questionnaire
- interviews with the staff responsible for information management
- sample checking of existing systems
- thorough review of existing policies
- written report with recommendations produced within 14 days

## Need more help?

Need ad hoc advice on a data protection or any other issue? For as little as £1 per pupil, our 'Quickcall' helpline service lets you raise unlimited email/telephone queries and as long as they can be resolved in 30 minutes or less there is no additional cost. For further information, please call us.

Need training on data protection? Along with a range of other education training packages, Browne Jacobson's education team offers training on complying with the DPA. For further information, please call us.

*talk to us...*

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