



licensing  
from brownejacobson

## Personal Licence Holders Training

Under the Licensing Act 2003, to legally sell alcohol you and your staff must be fully and correctly licensed. In order to qualify for a personal licence, an applicant must hold a licensing qualification which is Qualifications and Curriculum Authority (QCA) accredited and government approved.

## BIIAB Level 2 National Certificate for Personal Licence Holders

BIIAB's qualification, the BIIAB Level 2 National Certificate for Personal Licence Holders (NCPLH), is both QCA accredited and Government approved, and has been specifically designed to meet the statutory requirements of the Licensing Act 2003. Browne Jacobson are one of the only law firms in the country who are accredited to deliver this training to you, providing you with the knowledge you require to qualify for your personal licence - we are even able to administer the examination at our offices. You can attend our course, take your examination and obtain your qualification all on the same day. In addition, you can even sort out your qualification and personal licence application on the day, with one-to-one guidance through the pre-prepared application forms, certification of relevant documents and photographs, re-checking of your full application forms and we will even submit your application to the relevant authorities and organisations.

## key topics

The BIIAB NCPLH covers the syllabus set by government to enable candidates to understand the law in relation to:

- the roles, responsibilities and functions of licensing authorities within the framework of licensing objectives
- the application process for a personal licence
- the role and legal responsibilities of the personal licence holder, and the penalties relating to failure to comply with the law
- the premises licence
- the content and purpose of operating schedules
- the role and duties of the designated premises supervisor
- unauthorised and temporary licensable activities
- rights of entry to licensed premises
- the protection of children from harm
- the responsible retail sale of alcohol

## contact us

For further information on the BIIAB Level 2 National Certificate for Personal Licence Holders please contact Nina Best on 0115 976 9529 ([nbest@brownejacobson.com](mailto:nbest@brownejacobson.com)) or visit [www.brownejacobson.com/biiab](http://www.brownejacobson.com/biiab) to book online.



brownejacobson  
law, less ordinary